

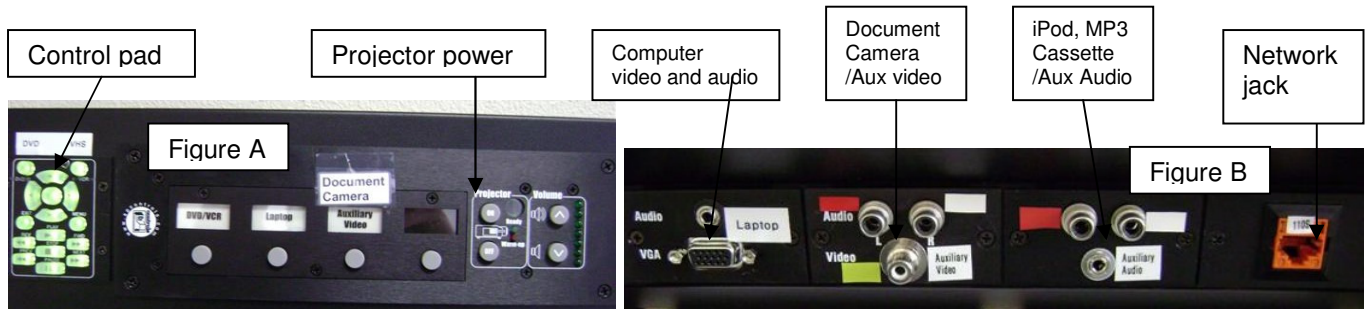


Kaneko Commons Classroom 110 Instructions.

Background: Kaneko Commons classroom 110 has a SmartPanel system installed to control the audio, video and computer equipment.

The first step in using the equipment is always to open the black SmartPanel cabinet!

Cables to connect additional audio/Video equipment and a notebook computer are stored in the red cabinet near the SmartPanel or in the closet.



Playing a **DVD, Audio CD, or VHS** tape using the built-in combo player:

1. Turn on the DVD/VHS player. Put in your CD, DVD or VHS
2. Press the DVD – VCR button on the SmartPanel
3. Turn on the projector.
4. Use the lighted control pad to choose DVD (CD) or VHS and to play your media.
5. Remember to turn off the DVD/VHS player and the projector when you are finished!

Using a “boom box”, iPod, MP3 player, audio cassette player or other audio only player:

Please note: if you will also using the projector during your class period go to Option B:

Option A: If you will only be playing audio (no video display) during your class

1. Plug the cable labeled *iPod/Auxiliary audio* into the headphone jack of your audio player.
2. Plug the red and white ends of the cable into the jacks on the panel labeled *Auxiliary Audio* (Figure B above).
3. Press the Volume up ^ button. The system should turn on in Audio only mode, and the volume lights will appear.
4. When you are finished, disconnect your audio player and turn the volume all the way down. The volume lights will turn off.

Option B: If you will be both playing audio AND using the projector during your class:

1. Plug the cable labeled *iPod/Auxiliary audio* into the headphone jack of your music player or the cassette player
2. Plug the red and white ends of the cable into the jacks on the panel labeled *Document Camera/Auxiliary Video* (Figure B above).
3. Press the Projector power button. The system should turn on including the projector, and the volume lights will appear.
4. The projector may display a distracting “blue screen” or “Hitachi” screen. You can blank this screen by using the **Blank** button on the projector remote located in the bottom of the SmartPanel box.
5. When you are finished, Un-blank the projector, disconnect your audio player and turn the projector off.

Using the **document camera**:

1. Get the document camera out of the closet. Plug in the AC power.
2. Plug the cable attached to the back of the document camera into the yellow *Auxiliary Video* input
3. Turn on the document camera. (The position of the power switch is written in sharpie marker on the side of the document camera.)
4. Turn on the projector. Press the button labeled *Document Camera/Auxiliary Video*
5. Remember to turn off the projector when you are finished!

Using the **a laptop (notebook) computer**

1. Get the notebook computer from the closet (if needed)
2. Plug it into AC power. Power it on.
3. Plug the VGA video cable into the back of the notebook computer and plug the other end into the Laptop VGA port on the panel (Figure B)
4. If you need network connectivity, plug the Ethernet cable into the orange network jack.
5. If your presentation includes audio, use the cable labeled *Laptop Audio* from the notebook computer headphone jack to the *Laptop Audio* jack.
6. Turn on the projector. Push the *Laptop* button on the panel.
7. Remember to turn off the projector when you are finished!

Using the **wireless presenter** with a computer:

The wireless presenter allows you to click through powerpoint presentations without having to be at the notebook computer keyboard. It also has a red laser pointer for drawing attention to things on the screen. Please contact TIUA helpdesk if you would like to use this feature but cannot figure out how to hook this up.

Troubleshooting:

Followed the instructions above and still can't get things to work the way you need?
Call the TIUA helpdesk at x3377